

**ADDENDUM ONE**  
**Susquehanna Area Regional Airport Authority**  
**Harrisburg International Airport**

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**BOILERS MAINTENANCE – PROJECT #2016-024**

**Addendum No. 1**

**Dated: October 6, 2016**

**Bid Opening Date: Wednesday, October 19, 2016 @ 10:00 AM**

**NOTICE**

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*It is the sole responsibility of the bidder to ensure that he/she has received any and all addenda and SARAA may, in his/her sole discretion, reject any bid for which all addenda have not been executed and returned.*

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**IS AMENDED AS FOLLOWS:**

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- I. Pre-Bid Meeting Minutes**
  - II. Questions and Answers**
  - III. Bid Form**
  - IV. Corrections**
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**I. Pre-Bid Meeting Minutes**

- A. Reference attachment with pre-bid meeting minutes from Thursday, October 6, 2016. Also included is the attendee sign-in sheet.

**II. Questions and Answers**

- A. Please see attached minutes from the Pre-bid meeting.

**III. Bid Form**

- A. Replace the entire Bid Form section with the attached revised Bid Form section.

**IV. Corrections**

- A. Boiler located in Building 513 is listed in the contract as:

Burnham Model number 4PW-345A3-50-G-PF

Corrected information is:

Spencer Model number 4FW-345A3-50-G-PF with Power Flame Model C2-G-20A  
Serial Number 78130434 Burner

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Please sign, date and return this addendum with your bid, as it now becomes part of the proposal.

Firm Name (Type or Print) \_\_\_\_\_

Authorized Signature \_\_\_\_\_ Title \_\_\_\_\_

Name (Type or Print) \_\_\_\_\_ Date \_\_\_\_\_



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**BOILER PRE-BID MEETING MINUTES  
THURSDAY, OCTOBER 6, 2016 @ 9:30 AM**

**1. Welcome & Introductions**

- a. Mark Hake welcomed attendees and all present introduced themselves.
- b. The list of attendees is included in the attached sign-in sheet.

**2. Technical Specifications and Questions**

- Q1. Is the 70% test required? It is usually done at start-up and not regular maintenance.
- A1. Yes, the boiler can be isolated to perform the required testing.
- Q3. Are staff working under this contract required to obtain airport security badges?
- A3. Yes, badges are required.
- Q4. The contract is based on service only; material and labor are not included in price?
- A4. Correct
- Q5. On Page BF-2, does the total base bid cost include the three (3) years in addition to the 1-3 years?
- A5. Base bid includes the first three (3) years, then individual cost for the following years. An addendum will be issued to clarify the bid costs.
- Q6. On Page BF-3, could you clarify that the emergency hours are before 7:00 AM and after 3:30 PM? What about if the hourly rate for those hours are different on Saturdays, Sundays and Holidays?
- A6. The Bid Form will be modified to include those additional days and the new form will be issued via an addendum.
- Q7. Are there two (2) separate contracts?
- A7. No.
- Q8. Should the agreement and additional contract documents be completed?
- A8. No, these forms were included for information and will be completed after the bid is awarded.



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Q9. There are three (3) certifications for pressure vessels, what do we do?

A9. SARA has Hartford Steam inspect every two (2) years for our insurance and they report to Labor and Industry.

Q10. Can an additional site visit be scheduled if needed?

A10. Yes. Please contact Mark Hake to schedule additional visits.

Q11. Will our technicians need to be able to operate the Metasys building management system?

A11. Yes

Q12: What is the Boiler Horse Power Rating (BHP) of the Terminal Boilers?

A12: 358 (BHP)

Q13: Are the oil pumps that are not listed in the inventory included in the Contract?

A13: Yes, The Bradley-Sciocchetti Fuel Transfer System is to be included in the contract?

Q14: Is the Boiler located in Building 513 also Dual fuel or Gas only?

A14: The boiler located in Building 513 is Gas only

Q15: Are the Hot water pumps included in the contract?

A15: The Hydronic water pumps for all heating systems are not included in the contract

3. The meeting concluded with a site visit of the boilers identified in the project.

4. Answers to questions asked during the site visit(s) are included in these minutes.

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**BID FORM**

**a) PROJECT IDENTIFICATION:**

Boiler Maintenance  
Contract #2016-024

**b) THIS PROPOSAL IS SUBMITTED TO:**

Susquehanna Area Regional Airport Authority  
Harrisburg International Airport  
One Terminal Drive, Suite 300  
Middletown, PA 17057

**c) TIME OF COMPLETION:**

The undersigned **BIDDER** proposes and agrees, if this Bid is accepted, to enter into an Agreement with **OWNER** in the form included in the Contract Documents to complete all work as specified or indicated in the Contract Documents for the Contract Price indicated in this Bid within the Contract Time and in accordance with the Contract Documents.

**BIDDER** accepts all of the Terms and Conditions of the Instructions to Bidders. This bid will remain open for Sixty (60) days after the day of Bid opening. **BIDDER** will sign the Agreement and submit the Bid Security and other documents required by the Contract Documents within ten (10) days after the date of SARAA's Notice of Intent to Award.

In submitting this Bid, **BIDDER** represents, as more fully set in the Agreement, that:

- (a) **BIDDER** has examined the area and locality where the purchase is to be utilized, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the product(s) and has made such independent investigations as **BIDDER** deems necessary;
- (b) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any Agreement or rules of any group, association, organization or corporation; **BIDDER** has not directly or indirectly induced or solicited any other **BIDDER** to submit a false or sham bid; **BIDDER** has not solicited or induced any person, firm or a corporation to refrain from bidding; and **BIDDER** has not sought by collusion to obtain for himself any advantage over any other **BIDDER** or over **OWNER**;
- (c) **BIDDER** has read, understands and fully accepts all the terms and conditions of the Contract Documents, and its Bid is made in strict and full accordance with them.
- (d) **BIDDER** further understands and agrees that he is to furnish and provide for all the necessary material, machinery, implements, tools, labor, services, and other items of whatever nature, and to do and perform all the work necessary under the aforesaid conditions, to complete the project in accordance with the Contract Documents and to accept in full compensation therefore the amount of the total cost as stated in the Bid.

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- (e) **BIDDER** further agrees that if at any time during the progress of work, **SARAA** adds, alters or omits portions of the work, **BIDDER** shall so perform such work and accept as compensation a lump sum price mutually agreed to prior to the start of the additional work.
- (f) **BIDDER** acknowledges that receipt of the following addenda: (If none, so state and affix signature).

<u>Addendum</u>	<u>Date</u>	<u>Signature</u>

and have included these requirements in the Bid.

- (g) **BIDDER** will complete all the Work for the Total Amount Shown in the Base Bid Cost for the boilers listed below:

<b>Boilers:</b>			
<u>Equipment</u>	<u>Manufacturer</u>	<u>Model Number</u>	<u>Serial Numbers</u>
Water boiler	Unilux	ZF1400W	3261
Water boiler	Unilux	ZF1400W	3262
Dual fuel burner	Power Flame	LNICR8-GO-30	090310095
Dual fuel burner	Power Flame	LNICR8-GO-30	090310096
Water boiler	Spencer	4FW-345A3-50-G-PF With Power Flame Model C2-G-20A	78130434 Burner

**Total Year One (1) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**Total Year Two (2) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**Total Year Three (3) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**TOTAL THREE (3) YEAR BID COST:**

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

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**Additional Years:**

**Total Year One (1) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**Total Year Two (2) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

**Total Year Three (3) Cost:** \_\_\_\_\_ Dollars (\$ \_\_\_\_\_)

BID ALTERNATIVE				
ITEM	DESCRIPTION	UNIT	QTY.	ITEM COST
	<u>BID ALTERNATE NO. 1</u>			
1	Hourly Rate Emergency Call-in (Normal Hours)	LS	1	_____
2	Hourly Rate Emergency Call-in (Weekday before / after Normal Hours)	LS	1	_____
3	Hourly Rate Emergency Call-in (Saturday)	LS	1	_____
4	Hourly Rate Emergency Call-in (Sunday/Holidays)	LS	1	_____

- (i) **BIDDER** agrees that the Work will be substantially completed within the number of Calendar Days indicated in the Agreement.

**BIDDER** accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time.

The terms used in the Bid are defined in the General Conditions of the Contract Documents and have the meanings assigned to them in the General Conditions.

\_\_\_\_\_  
Legal Name of Person, Partnership or Corporation

Date: \_\_\_\_\_ 20\_\_\_\_

By: \_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

Address \_\_\_\_\_  
Street City, State, Zip Code

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**ACKNOWLEDGEMENT BY BIDDER:**

**If Individual or Partnership:**

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally appeared \_\_\_\_\_  
\_\_\_\_\_ to be known and known to me to be the same person(s) described in and  
who executed the within instrument, and he (or they severally) acknowledged to me that he (or they) executed  
the same.

\_\_\_\_\_  
Notary Public

State of \_\_\_\_\_

Qualified in \_\_\_\_\_

My Commission expires \_\_\_\_\_

**If Corporation:**

State of \_\_\_\_\_

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally appeared \_\_\_\_\_  
\_\_\_\_\_ to me known, who, being by me sworn, did say that he resides at  
(give address) \_\_\_\_\_  
\_\_\_\_\_ that he is the (give title) \_\_\_\_\_ of the  
(name of Corporation), \_\_\_\_\_ the Corporation  
described in and which executed the above instrument; that he knows the seal of the Corporation; that the seal  
affixed by order of the Board of Directors of the Corporation, and that he signed his name thereto by like  
order.

\_\_\_\_\_  
Notary Public

State of \_\_\_\_\_

Qualified in \_\_\_\_\_

My Commission expires \_\_\_\_\_





**BOILER MAINTENANCE**  
**Project No. 2016-024**  
**PRE-BID MEETING**

Meeting Attendees

Date: Thursday, October 6, 2016 @ 9:30 AM

**PLEASE PRINT**

CONTACT PERSON / COMPANY NAME	SIGNATURE	E-mail Address	Work Phone #	Cell Phone #
Marshall Stevens / SARAA		<a href="mailto:MarkH@saraa.org">MarkH@saraa.org</a>	717-948-3900	
Mark Hake / SARAA		<a href="mailto:MarshallS@saraa.org">MarshallS@saraa.org</a>	717-948-3900	717-648-0483
Stan Crum / SARAA		<a href="mailto:StanleyC@saraa.org">StanleyC@saraa.org</a>	717-948-3900	717-443-4197
William Stum / SARAA		<a href="mailto:William.Stum@saraa.org">William.Stum@saraa.org</a>	717-948-3900	717-554-2550
BRIAN ARNECO / JOHNSON CONTROLS		BRIAN.A.Arneco@Johnson.com	717-712-1828	717-315-0957
Nancy Challenor		Nancy.Challenor@propona.com	717-703-3252	717-418-6252
Matthew Wundy / HB McClure		m.wundy@hbmcclure.com	717-846-8858	717-554-7631